
NOTICE OF MEETING

GOVERNANCE & AUDIT & STANDARDS COMMITTEE

FRIDAY, 3 MARCH 2017 AT 10.30 AM

CONFERENCE ROOM A - CIVIC OFFICES

Telephone enquiries to 023 9283 4058
Email: Vicki.plytas@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Membership

Councillor Ian Lyon (Chair)
Councillor Scott Harris (Vice-Chair)
Councillor John Ferrett
Councillor Frank Jonas
Councillor Leo Madden
Councillor Hugh Mason

Standing Deputies

Councillor Ken Ellcome
Councillor Paul Godier
Councillor Darren Sanders
Councillor David Tompkins
Councillor Matthew Winnington
Councillor Rob Wood

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendation/s). Email requests are accepted.

AGENDA

- 1 Apologies for Absence

2 Declarations of Members' Interests

3 Minutes of the Meeting held on 3 February 2017 (Pages 5 - 14)

RECOMMENDED that the minutes of the meeting held on 3 February 2017 be confirmed and signed by the chair as a correct record.

4 Updates on actions identified in the minutes

Opportunity to ask about actions identified in the minutes from the last Meeting.

5 Audit Plan for 2016-17 External Auditors (Pages 15 - 34)

Presentation of the Audit Plan from the External Auditors for noting.

6 Treasury Management Policy 2017/18 (Pages 35 - 98)

The purpose of this report is to obtain the Council's approval for 2017/18 to the Treasury Management Policy Statement (attached) which includes:

- Annual Minimum Revenue Provision for Debt Repayment Statement
- Annual Investment Strategy

RECOMMENDED that the recommendations set out in paragraphs 3.1a) to e) and 3.2(i) to (iv) be noted.

7 Audit Performance Status Report for Audit Plan to 6 February 2017 (Pages 99 - 118)

The purpose of the report is to update the Governance and Audit and Standards Committee on the Internal Audit Performance for 2016/17 to 6th February 2017 against the Annual Audit Plan, highlight areas of concern and areas where assurance can be given on the internal control framework.

RECOMMENDED that Members note

- (1) the Audit Performance for 2016/17 to 6th February 2017**
- (2) the highlighted areas of control weakness for the 2016/17 Audit Plan**

8 Quarterly Performance Management Update (Pages 119 - 232)

The purpose of the report is to report significant performance issues, arising from Q3 performance monitoring, to Governance and Audit and Standards Committee and highlight areas for further action or analysis.

RECOMMENDED that the Committee is asked to

- 1) note the report;
- 2) note the overall improvement in quality of reports, and the commentary from the Deputy Chief Executive at section 5
- 3) comment on the performance issues highlighted in section 3, including agreeing if any further action is required
- 4) Agree the actions proposed in section 4.

9 Member Training - Information Report (Pages 233 - 236)

(Report for information only)

The purpose of the report is to update members on the 2016/17 training programme for councillors.

10 Independent Remuneration Panel

The Independent Remuneration Panel (IRP) met on 23 February 2017 and decided to adopt a two stage approach to the review of Members' Allowances.

The first stage was to make a recommendation to Council (via Governance & Audit & Standards Committee) to continue to apply to Members' Allowances the index linked arrangement with Portsmouth City Council staff pay awards.

The Panel also decided to review generally the Members' Allowances scheme over the Spring and Summer of 2017 with a view to making further recommendations (via Governance & Audit & Standards Committee) to a future Council meeting.

RECOMMENDED that Governance & Audit & Standards Committee

- (1) Note the Independent Remuneration Panel's decision to adopt a two stage approach in their review of the Members' Allowances Scheme**
- (2) Recommend to full Council that the first stage (to continue to apply to Members' Allowances the index linked arrangement with Portsmouth City Council staff pay awards) be adopted at the next Council meeting.**

Information

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.